August 31, 2020

**Welcome Back Warrens**

Hello Warrens Families,

Hopefully by the time you read this letter, your child’s classroom teacher has been able to touch base with you and answer your questions. I want you to know that we are extremely excited to be able to open the doors of our school to our students once again. It has been too long not hearing student voices and laughs. We are looking forward to them walking through our doors on Tuesday, September 1st. Before the first day comes, I wanted to take a minute to highlight a few things that might be different this school year.

Things to know:

1. Face Masks – Facemasks are required for all students and staff in the building. This a non-negotiable for anyone who walks through our doors until further notice. When students/staff head outside, the facemasks are no longer required. Masks also won’t be required during lunch/snack time as they are eating.
2. Water Bottles – Please send your child with a reusable water bottle on day 1 and every day after. Our water fountains have been turned off to reduce germ spread, but students will be able to fill water bottles in their classroom sink. This will become a critical school supply this year to keep students hydrated.
3. No Visitors – This is a something I truly don’t like even typing, but no visitors will be allowed past our doors without an appointment. Unfortunately, this includes the first day of school. We are doing everything we can to reduce the spread of Covid-19 and the reduction/elimination of visitors and volunteers is one aspect of our risk mitigation.
4. Door Entry/Exit – Students will have specific doors to enter/exit through each day. This is to avoid large congregations of students and interaction with other grade levels. Therefore, please have your child plan on the following. Kindergarten and 1st grade will come through the front doors by the secretaries’ office. 2nd and 3rd grade will come through the west end doors closest to our playground. 4th and 5th grade will come through the east doors near Main Street and where the buses park. We will have staff members at each set of doors to greet your child.
5. Drop-off/Pick-up – Please see the document I have created and shared regarding our drop-off/pick-up procedure. In the morning, your child can be let out of the vehicle by the office doors as usual. At the end of the day, we have separate locations for K/1, 2/3, and 4/5 to pick up. This is to help with congestion and create a touchless handoff of our students. If you need to give something to the building secretary or have a pre-approved meeting in the building, you can still park in our parking lot. However, if you are just getting your child, we ask you to follow this procedure.
6. School Day – A reminder that students can be dropped off any time between 7:30 and 7:55 a.m. School then starts at 8:00 a.m. and ends at 3:00 p.m.
7. Picture Date – Warrens school pictures will be on Monday, September 14th. You will get a flyer next week to explain details. Pictures will be through the company, Josten’s, this year and everything will be done through their website.

I know this school year will certainly be different from any we’ve ever experienced, but I am extremely happy we can have your children back in our building. If you have any questions, please reach out to your child’s teacher, our Warrens Secretary (Mrs. Kogutkiewicz), or contact me directly. Phone numbers are listed at the top and bottom of this form.

Thank you and can’t wait to see our students on Tuesday, September 1st!

Tim Gnewikow

Principal

Warrens Elementary School

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