

Lemonweir Elementary School

711 North Glendale Avenue, Tomah, WI 54660

(608) 374-7847

Nicki Pope, Principal

Dear Parents/Guardians of 5th Grade Students,

All 5th grade students are eligible to become a member of the Lemonweir Safety Patrol team. This membership is completely voluntary. Once a student has joined, they are free to remove themselves from Safety Patrol; however, after choosing to terminate their membership, they may not rejoin.

Being a member of the Safety Patrol team is a privilege. As with any privilege, comes responsibilities. It is very important for all students and parents/guardians to understand that student behavior in and out of the classroom will affect a student's membership on the Safety Patrol team. Here at Lemonweir, we Value Self, Value Others, and Value Learning as part of our expected behaviors. Our Safety Patrol team must follow these expectations to help keep our school community safe.

Please remind your student about the importance of following these values while they are on and off their Safety Patrol duty. Our Safety Patrol members must put their education first, be a positive example to others, and demonstrate positive leadership skills. Our younger students look up to the Safety Patrol members as role models. It is important that our members lead by example.

Qualifications:

1. Be polite, positive, and respectful to all staff and students at all times, while on or off duty. This includes in the classrooms, playground, lunchroom, hallways, bathrooms, bus, and any other part of our school.
2. Safety Patrol members are expected to follow all of Lemonweir's expectations of Valuing Self, Valuing Others, and Valuing Learning.
3. Patrol members must report to duty on time and be wearing their belt for the entire duration of their duty. While not on duty, belts should always be stored in the student's backpack. Students who do not have their belt for duty will borrow a belt from Mrs. Fasbender and will also receive a warning for unpreparedness. Three warnings for unpreparedness will result in a discipline referral.
4. Be aware to keep our school safe. Be ready to help those in need.
5. Be responsible for the duties assigned at each post.
6. NO student will become a Safety Patrol member until their paperwork is signed by both the student and a parent/guardian and returned no later than **Friday, August 14, 2020**. An exception is made for students who transfer to our school after this date.
7. NO student will become a Safety Patrol member after 2nd quarter has begun. Students are required to be a member of the Safety Patrol team by the start of 2nd quarter in order to qualify for the Washington D.C. trip in the spring. Again, exceptions will be made for students transferring to our school after 2nd quarter.
8. Patrol members may resign their membership if they choose, however they must do so by the start of 4th quarter. Any member remaining on the team at the start of 4th quarter must perform their duties until the end of the year unless removed for discipline action.
9. Duties are to be performed daily up to and including the last of school.

DUTY ROTATIONS

Safety Patrol duties rotate every 2 weeks. Depending on the calendar, an occasional 3 week rotation may occur. Depending on the number of members on the Safety Patrol team, students may have more than one duty per rotation or may not have a duty on some rotations. Members are not permitted to outsource their job to another member on days when they don't feel like performing their duty. The only exception given is to students who must owe time to a teacher or need to make up any late or missing work. In this case, the assigned substitute will be on duty. Because members must put their education first, a discipline referral will be entered for students who miss three days of assigned duty per quarter due to required time owed to a teacher or work makeup time. Patrol members are expected to be on time and responsible for their assigned duty each day. Duties will be posted in both the 5th grade classrooms as well as on the bulletin board by the gym for easy reference.

GUIDELINES TO REMAIN A PATROL MEMBER

1. Two or less minor discipline referrals per quarter (membership is terminated upon 3rd referral)
2. One major discipline referral results in immediate termination of membership.

** An exception is made for students who are part of the Special Education Program, EBD Program, or TLC Program. The exception is as follows: Upon 3rd minor referral (or one major referral), the student will be removed from Patrol for the remainder of the quarter and will be given ONE "second chance" at the start of the next quarter. If the member is removed a second time, he/she will not be given a third chance and their membership will be terminated for the remainder of the school year.

ADDITIONAL DETAILS:

- ** The Safety Patrol Advisor will document discipline referrals for members on Friday afternoon of every other week (the same day duties expire) and will notify members of their referral status.
- ** The Safety Patrol Advisor will send written notification to parents/guardians of members regarding the discipline referral. Parents/guardians will be asked to sign and return the notification to acknowledge receipt.
- ** Parents/guardians are able to check the status of their student's discipline records at any time throughout the school year by using the Tomah Area School District Parental Access Infinity System. Please contact the school office for instructions on how to sign up for this access.

FIELD TRIPS

In April, there is an opportunity for the Safety Patrol team to go to Washington D.C. for 5 days. This trip is funded by the student and their family. It is sponsored by Monroe County. The supervisor of this trip is Cedric Schnitzler who is located in Sparta. He can be contacted at (608) 269-5228. More information regarding this trip will become available in November. Only Patrol members who remain in positive standing are eligible to attend this trip. Any member who is removed from the team after the deposits for the trip are made will need to contact Cedric Schnitzler regarding reimbursement.

In May, Patrol members have an opportunity to attend another trip. We will go to Wisconsin Dells for the entirety of the school day and return late at night. This trip is sponsored by the Wisconsin Safety Patrol Congress and is attended by many Safety Patrol teams from many schools throughout the state. Only Patrol members who remain in positive standing one week prior to the trip will be eligible to attend. We will have a fundraising event to help with the costs of this trip.

I look forward to working with your student. Please feel free to contact me with any questions you may have.

Mrs. Fasbender

EBD Special Education Teacher & Safety Patrol Advisor

(608) 374-7864

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